

24 June 2024

Dear Parents/Guardians of Secondary 3 students,

WELCOME TO TERM 3 2024

Welcome back! We hope that you were able to make the most of the June holidays to spend quality time with your teen as well as encourage him/her to reflect on their Semester 1 learning experiences. We are pleased to share that the school recently completed MOE validation and Bowen has been recognised for our Culture of Care for Students and Staff, Holistic Development of Students, and Curriculum Customisation. Going forward, we will seize growth opportunities to further strengthen the distinctiveness of the Bowen Experience. Strong school-home partnerships have also contributed to our positive student outcomes and we appreciate your continued support. As we enter the second half of 2024, we would like to provide you with key updates and information on programmes /events for Term 3 for our Sec 3 students.

A. Secondary 3 Form Teachers for Semester 2

1. We are pleased to share the updated list of Sec 3 Form Teachers (FTs) and their email addresses.

Class	Form Teachers	Emails
3 Sapphire	Ms Hu Shuangxi Ms Jean Cai	hu_shuangxi@schools.gov.sg cai_junting@schools.gov.sg
3 Peridot	Ms Melissa Chong Mr Paul Lim	chong_huilin_melissa@schools.gov.sg lim_keng_soon_paul@schools.gov.sg
3 Amethyst	Mr Mohd Irsyad Mrs Chua Shi Hui	mohamad_irsyad@schools.gov.sg chua_shi_hui@schools.gov.sg
3 Ruby	Ms Angie Goh Mrs Sandra Lim Ms Kavitha	goh_see_ngee@schools.gov.sg teo_cai_ling_sandra@schools.gov.sg kavitha_a@schools.gov.sg
3 Kunzite	Mr Ken Foo Mrs Wong Swee Keng	foo_sea_win@schools.gov.sg woon_swee_keng@schools.gov.sg
3 Larimar	Mr Justin Chong Mdm Ng Gek Hwa	justin_chong_jin_fatt@schools.gov.sg ng_gek_hwa@schools.gov.sg
3 Emerald	Mr Muhd Noor Hairil Mdm Joyce Toh	muhammad_noor_hairil_muhammad@moe.edu.sg toh_lin_lee_joyce@schools.gov.sg

2. To contact your teen's FTs or subject teachers, please email them or call the school at **6385 9466**. Teachers will generally be contactable by telephone during office hours. If you email our teachers, they will aim to reply you within 3 working days. We seek parents'/guardians' understanding that teachers may wish to keep their handphone numbers private.
3. The Sec 3 Year Head continues to be Ms Estelle Chong (estelle_chong_chyi_shin@schools.gov.sg).

B. Update on Health Matters and Temperature-taking Exercise

4. The school continues to prioritise student health, and remains vigilant in checking in on student well-being. Your support is also crucial towards keeping Bowen a safe environment for students. Please remind your teen to practice good personal hygiene (e.g. washing/sanitising hands) and exercise personal and social responsibility. While mask-wearing is no longer required in a school setting, it remains an effective way to minimise the risk of infectious disease transmission. Students who prefer wearing masks are welcome to continue doing so.

5. If your teen is unwell, please ensure he/she stays at home and seeks medical attention where necessary. Do also inform his/her Form Teachers (FTs). If your teen is recovering from respiratory-related illness, please encourage him/her to exercise social responsibility (e.g. by wearing a mask, minimising social interactions). Social responsibility will be crucial in preventing any infectious disease outbreak in schools. In the event your teen has to miss school, his/her learning will be supported. FTs will assign a buddy to update your teen on the lessons and collect his/her worksheets. Please encourage your teen to be proactive in finding out on what he/she has missed from his/her buddy.
6. For Term 3, all schools will be carrying out a temperature-taking exercise on **Wed 3 Jul**. We would appreciate it if you could help remind your teen to bring a working thermometer on **Tue 2 Jul** for checking, and for use on **Wed 3 Jul**. Do also encourage your teen to continue bringing a thermometer (as well as a spare ART kit, if possible) to school so that he/she can monitor his/her health whenever necessary, given that social responsibility is now crucial in living with Covid-19.

C. Key Programmes, Events and Holidays in Term 3

7. The following are highlights of our school's programmes, events and holidays in Term 3.

Date	Programmes / Events	Remarks
Tue 26 Jun to Fri 28 Jun	2024 Sec 3 Outdoor Adventure Learning (OAL) Cohort Camp	<ul style="list-style-type: none"> 4 Days 3 Nights (residential camp) at MOE Outdoor Adventure Learning Centre @ Labrador. Detailed information was sent via Parents Gateway (PG) on 8 April.
Wed 26 Jun	Home Based Learning (Sec 1,2,4-5)	Students will need to log into SLS by 8.00am for check-in and attendance taking.
Mon 1 Jul	Youth Day School Holiday	-
Tue 2 Jul to Thu 4 Jul	Applied Learning Modules at Institute of Technical Education (ApLM@ITE) for Sec 3 Emerald	<ul style="list-style-type: none"> 3-full day programme at ITE College East/Central. Detailed information was sent via Parents Gateway (PG) on 19 June.
Wed 3 Jul	GCE 'O' Level Mother Tongue Language Listening Comprehension Examination	<ul style="list-style-type: none"> Conducted in the afternoon, in school premises. Sec 1-3 students will be dismissed at 1.00pm. Sec 3 students who take Higher Mother Tongue Language, will be dismissed at 12.30pm to prepare for the examination.
Mon 15 Jul	Racial Harmony Day Commemoration	Activities will be conducted during curriculum hours.
Mon 15 Jul	Geography Fieldwork for Sec 3 Amethyst	<ul style="list-style-type: none"> For students taking Pure Geography only. More details will be given via PG nearer to the date.
Wed 17 Jul	Class Photo Taking	See <u>Section D</u> for details.
Mon 22 Jul	Experience ITE Programme for Sec 3 Kunzite and 3 Larimar	<ul style="list-style-type: none"> Full day programme at ITE College Central. More details will be given via PG closer to the date.
Tue 23 Jul to Thu 25 Jul	Home Based Learning (Sec 1-5) GCE O/N Level Oral Examinations	Students will need to log into SLS by 8.00am daily for check-in and attendance taking.

Date	Programmes / Events	Remarks
Thu 8 Aug	National Day School-based Celebrations	<ul style="list-style-type: none"> National Registration Identity Card (NRIC) presentation for Sec 3 students. Students will be dismissed at 10.30am.
Fri 9 Aug	National Day Public Holiday	-
Tue 6 Aug to Fri 16 Aug	Term Assessment 3 (Sec 1-3)	A separate letter with the schedule will be issued at a later date.
Tue 20 Aug	CCA Stand-down for Sec 1-3	See <u>Section F</u> for details.
Thu 22 Aug	Elements of Business Skills (EBS) Learning Journey for Sec 3 Emerald	More details will be given via PG closer to the date.
Wed 28 Aug	Issuance of Report Book	
Thu 29 Aug	Teachers' Day Celebrations	Students will be dismissed by 10.00am. This is also the last day of school for Term 3.
Fri 30 Aug	Teachers' Day School Holiday	-
Sat 31 Aug to Sun 8 Sep	September School Holidays	To allow students the time and space to rest and recharge, Student Protected Time will be on Mon 2 Sep and Tue 3 Sep . No school activities will be held on these two days.

8. For regular updates on school programmes and the happenings in and around the school, feel free to check our school website, and follow us on the school's official Facebook page at <https://www.facebook.com/bowensec> or our official Instagram account **@bowensec_official**.

D. Class Photo Taking

9. The school has made arrangements for class photo-taking for all students on **Wed 17 Jul**. Students are required to be in full school uniform with school tie and be neatly attired and well-groomed. Failure to do so may result in them being unable to participate in the class photo taking.

E. Heat Management Measures and School Attire

10. In view of the continued warm and humid weather, please refer to our latest guidelines below with regards to school attire for Term 3.

Day	Timing	Attire
Mondays	7.30am onwards	Smart Casual Attire i.e. Polo T-shirt with school skirt / shorts / pants <i>(students can change to full PE attire i.e. PE T-shirt and PE shorts from 10am onwards)</i>
Tuesdays - Thursdays	7.30am onwards	PE T-shirt and school skirt / shorts / pants <i>(students can change to full PE attire i.e. PE T-shirt and PE shorts from 10am onwards)</i>
Friday (Dress-Down Day)	7.30am onwards	CCA / Class / PE T-shirt and school skirt / shorts / pants. <i>(students can change to full PE attire i.e. CCA / Class / PE T-shirt and PE shorts from 10am onwards)</i>

Term Assessment	-	PE T-shirt and school skirt / shorts / pants
National Examinations (Oral / Practical / Written)	-	1. Smart Casual Attire i.e. Polo T-shirt with school skirt / pants <u>OR</u> 2. Smart Formal Attire <u>without</u> tie

11. Students have been updated through their FTs before the start of Term 3 and reminded on attire matters on **Mon 24 Jun** during morning assembly. The school will review whether to extend this provision in Term 4 based on the prevailing weather conditions.

12. In addition, our staff will continue to closely monitor students during physical and/or outdoor activities. Students will also be encouraged to hydrate themselves before, during and after activities.

F. CCA Stand-down for Sec 1-3

13. CCA for Sec 1-3 will stand down from **Tue 20 Aug**. CCAs will resume activities from **Fri 11 Oct**.

G. Start of Term 4 and End-of Year School Holidays

14. Term 4 will begin on **Mon 9 Sep**. A separate letter will be issued to inform parents/guardians about the schedule for Term 4.

15. The year-end school holidays for S1-3 is scheduled from **Sat 26 Oct 2024** to **Thu 2 Jan 2025**. Teachers may request for selected students to return to school to provide additional learning support and/or for CCA. Students involved and their parents/guardians will be notified beforehand. Student Protected Time will be from **Wed 20 Nov** to **Sun 15 Dec** (both dates inclusive) during which there will not be any school activities (e.g. no CCA activities).

16. For any further clarifications, please contact the respective FTs.

Thank you for your continued support and for partnering us closely as we nurture our students to be passionate and future-ready Learners, Leaders and Champions.

Yours faithfully,



Mr Loh Chih Hui
Principal

Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.