

### 9 September 2024

Dear Parents/Guardians of Secondary 4E/5N Students,

# WELCOME TO TERM 4 AND ALL THE BEST FOR THE O-LEVELS!

We hope that you were able to spend some quality time with your teen during the September holidays and trust that you have been closely supporting your teen as he/she prepares for the school preliminary examinations and upcoming GCE O-Level Examinations. As we enter the final term of 2024, we would like to provide you with key updates and information on events/programmes in Term 4 for our Sec 4E/5N students.

### A. Timetable Adjustments, Last Day of School, Graduation Ceremony and Study Break

- From Mon 9 Sep (Term 4 Week 1), Sec 4E/5N students' timetables will be adjusted so that the school day ends earlier. This is to allow them to take greater individual ownership over the pace and depth of their revision. Subject teachers may also conduct consultations for selected students in the afternoons. Please refer to <u>Annex A</u> for the adjusted timetables.
- 2. The annual Graduation Ceremony for all Sec 4 and 5 graduating students will be held on Fri 27 Sep, 11.00am to 12.30pm in the school hall. It is a formal occasion to mark the end of their journey in Bowen Secondary and celebrate their school experience. Hence, attendance for all graduating students is compulsory. Students are required to be in their full school uniform, school shirt with school pants/skirts.
- 3. The last day of school lessons for 4E/5N students is **Fri 27 Sep**. The students' report books will also be issued on the same day. Students need not report back to school after the GCE O-Level Examinations conclude on **Mon 11 Nov**.
- 4. Study Break will be implemented for 4E/5N students starting from **Mon 30 Sep**. **During this period, students are encouraged to remain at home to reduce the risk of falling ill.** Students can also arrange for small group face-to-face or online consultations with their teachers during this period.

### **B. GCE O-Level Examinations**

- 5. The O-Level Science Practical Examinations will be conducted on the following days:
  - Wed 2 Oct: Chemistry
  - Mon 7 Oct: Physics
  - Thu 10 Oct: Science (Phy/Chem) and Science (Chem/Bio)
  - Tue 15 Oct: Biology



# Please note that on these 4 days of practical exams,

- The <u>students involved</u> will report directly for the practical examination by the stipulated time of the shift they are allocated to.
- There may be <u>students who are not involved</u> in the above practical exams as they do not take these subjects. They need not come to school.

Students will be briefed, and classes will be notified of the shifts they are in via the Exams Noticeboard in the school foyer.

- The GCE O-Level English Language Listening Comprehension will take place on Wed 16 Oct in the afternoon while the GCE O-Level Written Examinations will take place from Thu 17 Oct to Mon 11 Nov. The detailed exam timetable is stated in the GCE O-Level Examination Entry Proof, which has been issued to each student.
- 7. Students will be briefed in detail about what to do for their examinations (e.g. attire, venue, what to bring etc). Parents/guardians, please help ensure your teen:
  - a. goes to bed early to get sufficient sleep; and
  - b. wakes up and gets to school on time for each day's papers, with time for a proper breakfast.
- 8. The Ministry of Education (MOE) and the Singapore Examinations and Assessment Board (SEAB) have updated the Examination Rules and Regulations for Candidates for all 2024 Singapore-Cambridge GCE-Level Examinations. All students are to adhere to the Rules and Regulations closely and update their Form Teachers as soon as possible, should it be necessary. The detailed Examination Rules and Regulations can be accessed via the SEAB website at: 2024 Singapore-Cambridge GCE N(T), N(A), O-Level Examination Rules and Regulations (seab.gov.sg)

# C. Graduation Evening

- 9. To celebrate the completion of their secondary school journey, we are inviting our graduating cohort to mark this significant milestone of their life together with their peers and teachers at our Graduation Evening. It is <u>fully subsided by the school</u> and we would like for all Sec 4/5 students to attend this celebratory occasion. The details of the event are as follows:
  - Day/Date: Wed 13 November
  - Time: 5.00pm to 7.00pm (registration starts at 4.15pm, graduands to be seated by 4.50pm)
  - Venue: The Star Gallery @ Star Vista
  - Dress code: Smart Casual

Kindly note that <u>students dressed in inappropriate attire will not be allowed entry to the event</u>. More details about the Graduation Evening will be shared with our students at a later date.



## D. Release of 2024 GCE O-Level Examination Results

- 10. The 2024 GCE O-Levels results will be released tentatively between **Fri 10 Jan and Tue 14 Jan 2025**. Students should look out for the formal MOE announcement via official media channels about the confirmed date in early Jan 2025. On the day of the results release, students should report at 2.00pm to the school hall.
- 11. During the results release day, students will be required to report in full school attire (school shirt/ blue polo shirt with school pants/skirts) and with proper grooming. Students with outlandish hairstyles and/or coloured hair <u>will not be permitted to enter the school hall</u>. Parents/guardians are welcomed to come to school to join the results release with your teen.
- 12. Following the results release, 4E/5N students will be required to take part in the Joint Admission Exercise (JAE) and submit their applications for their desired institution and course of study. MOE will release details of the 2025 JAE at a later date.
- 13. Our school will also send an information sheet on the 2025 JAE via PG once more details are available.
- 14. As the length of time between the release of the GCE O-Level results and the deadline to submit the JAE application is about 5 days, parents/guardians are strongly advised to discuss the options together with your teen in the Dec period so that he/she will be able to make informed choices subsequently. For more information, please visit: <u>Singapore Education</u> <u>Landscape (myskillsfuture.gov.sg)</u>

We trust that your teen has had a meaningful experience over the past 4 years in Bowen. Please write to us to help encourage our teachers, who have worked tirelessly to nurture and support our students. If there are areas where we could have done better, do let us know as well. We sincerely hope that each and every one of our students will be able to reach for their star, and wish you and your teen all the best!

Yours faithfully,

Mr Loh Chih Hui Principal

#### Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.



# Annex A – Adjusted Timetables

30WEN SECONE	2024 Term 4 Adjusted Timetable v2 4T_E																
	<b>1</b> 8:00 - 8:30	<b>2</b> 8:30-9:00	<b>3</b> 9:00 - 9:30	<b>4</b> 9:30 - 10:00	<b>5</b>	6	7	8 9 11:30 - 12:00 12:30		10	<b>11</b> 13:00 - 13:30	12	13	14:30 - 15:00	15.00 - 15:30	<b>16</b>	17
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\*Please note that **SR** stands for **Self-revision period**, a teacher will be assigned to be with the class.

BOWEN SECON	2024 Term 4 Adjusted Timetable v2 <u>4S_E</u>																
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